




# TAFE INTERNATIONAL WESTERN AUSTRALIA

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## CHANGE OF COURSE AND / OR LOCATION

Students wishing to change their course and/or course location must complete a *TIWA Change of course/campus application* form at least two weeks prior to the upcoming semester. This form can be found here [tafeinternational.wa.edu.au/change-course-form](https://tafeinternational.wa.edu.au/change-course-form) .

Change of course and/or campus cannot occur during the semester.

### Change of course

Students wishing to change course will have their application approved by TIWA, dependent upon intakes and available places. If you are currently on an intervention strategy, consultation between TIWA and the TAFE college will occur, prior to the change being approved. TIWA will consider the impact of your change request in line with your expected enrolment completion course level and date. You will be informed in writing of the outcome within 10 working days.

### Change of campus – Same course

Students wishing to change course location in the same course must have their application approved by the receiving TAFE college. Previously completed units will be considered to ensure a suitable enrolment program and transition can be managed which allows students to complete the course within the expected duration. You will be informed in writing of the outcome within 10 working days.